



STUDENTS OF COLOR CONFERENCE 2017

STUDENT WELCOME LETTER

Dear Student Leader,

Congratulations! You have been selected to attend the 27th Annual Students of Color Conference. We are pleased to have you and hundreds of other outstanding students from across Washington State, join us for such a special event. The goal of the Multicultural Student Services Directors' Council is to provide a fun, educational experience that promotes leadership, diversity, and academic success. It is also important to us that we provide a safe environment for each participant. Therefore, the following is a summary of our expectations for a successful conference.

Please remember as a student representative, your behavior during the conference reflects your college and your role as a student leader. Please be cordial and respectful to your fellow conference participants and the hotel staff. We expect you to comply with the Conference Conduct Policies & Procedures. By signing the form, you will acknowledge that you have read, understand and will comply with these policies. Any violation of the Conduct Policies & Procedures will immediately result in discipline and behavioral intervention outlined in these disciplinary Conduct Policies & Procedures. Please note you may be subject to additional disciplinary action according to your institution policy. We have a zero tolerance policy on alcohol and controlled substances.

We encourage you to socialize with others and we have provided time in the conference schedule for informal networking. However, the first priority is your leadership development. Therefore, we believe you will best benefit by participating fully in the workshops that will address challenging topics such as cultural identity issues and how to unify diverse college communities. In order to create productive group discussions, we have included a list of Ground Rules for Group Discussions about Diversity, Multiculturalism, and Equity. Please take the time to read and discuss the list with your advisor prior to the conference.

Again, it is our privilege to host the 27th Annual Students of Color Conference with you as our honored guest. We are very enthusiastic about your attendance and participation!

Sincerely,

2017 Students of Color Conference Planning Committee
Multicultural Student Services Directors' Council



STUDENTS OF COLOR CONFERENCE 2017 CONDUCT POLICIES AND PROCEDURES

In order to provide a safe environment for each participant, all conference participants are expected to follow the MSSDC Conduct Policies and Procedures throughout the duration of the conference.

We have a zero tolerance policy on alcohol, controlled substances, and weapons of any kind (concealed or otherwise).

Alcohol

There is a **zero tolerance** policy on alcohol and controlled substances. This conference is an extension of the colleges and as such, it is a violation of the MSSDC policy for any participant, regardless of age, to consume alcohol or use illegal substances. Possession of an open or empty alcohol container shall be interpreted as being consumed. If alcohol consumption is observed, heard, or smelled it will be considered as a violation of this policy. Attending a party where alcohol is present, being present in a room with any amount of alcohol or assisting others in obtaining alcohol is strictly prohibited.

Controlled substances

Drugs and/or other illegal controlled substances are not permitted under any circumstances. Any student found in possession of, distribution of or using controlled substances will be subject to the disciplinary procedures in the MSSDC policy and law enforcement will be notified. Consumption that is observed, heard, smelled or reflected in behavior will be considered a violation of policy.

Concealment of Violations / Complicity

Any student who **anticipates or observes** a violation is expected to remove him/herself from the environment immediately. Concealment of information will be considered a policy violation.

Harassment and Abuse

Physical, verbal and/or harassment or abuse of any type will not be tolerated. This includes abuse and/or harassment that are nonverbal or communicated through e-mail, the Internet, , telephone, , etc. Physical harm, the threat of physical harm to any person including sexual assault, sexual harassment, assault/battery, physical fights, malicious pranks, abusive name-calling, prank phone calls, and racial, gender, or sexual orientation harassment will result in disciplinary action.

Weapons

Weapons of any kind are not permitted any under circumstances. This includes possession of firearms, explosives, other weapons, or dangerous chemicals, even if licensed to do so, except by commissioned police officers.

Staff Direction

Abuse of staff and non-compliance will not be tolerated. Students must follow the directions of the Conference Committee Staff & Advisors at all times. Being uncooperative or verbally abusive to staff, providing false information or failing to provide immediate identification (ID Card) and information to staff, or interfering with staff while they are performing their duties, is unacceptable. Not opening your door for staff members is viewed as non-compliance.

Non-registered Guests

Persons not registered for the conference are prohibited from attending. Campus Advisors are **NOT** authorized to approve an exception to this policy. Authorizations for an exception can be granted **only** by the Conference Committee.

DISCIPLINARY ACTION PROCESS

Any student participant who is in violation of the conduct policies set forth will have their primary college advisor contacted and an incident report will be documented. Copies of the report will be distributed to the advisor, the respective Vice President of Student Services and the MSSDC Executive Council. Expulsion from the conference is at the sole discretion of the CCS. **The student's return travel is at his or her own expense.**

Any violation of policy will result in being suspended from conference attendance for a **minimum of one year**. Exceptions to this policy need to be made in writing to the CCS. Permanent expulsion from the conference is at the sole discretion of the CCS.



GROUND RULES FOR GROUP DISCUSSIONS ABOUT DIVERSITY, HUMAN RIGHTS AND EQUITY

1. Contributions are welcome and open discussion is encouraged with respect to your college's Student Conduct Code. In order to have productive discussion, participants must be honest with others and themselves.
2. If you do not want your comments repeated outside of the group, preface your remarks with request for confidentiality and the group will honor your request.
3. Assume that everyone participating is doing the best what he or she can to listen and understand the topics presented.
4. Never demean, devalue, or in any way embarrass people for their experiences should they choose to share in class. Humor is welcome but shaming behavior is not.
5. Practice respectful inquisitiveness about others, not cultural tourism. It is better to admit that we know very little about a different person or culture and to gather information, than to make assumptions.
6. Allow each person to speak without interruption.
7. Acknowledge that inequalities of privilege and power according to race/ethnicity, nationality, class, gender identity, age, religion, socioeconomic status, physical or mental ability, and sexual orientation exist in our social structure.
8. Acknowledge definitions, terms, and examples discussed as samples of institutional and structural conditioning that misinform us about our own group identity and about others.
9. Agree not to blame others or ourselves for the misinformation we have learned, but accept responsibility for not repeating misinformation after we have learned a new way to respect and embrace difference. Also, agree not to blame victims for the condition of their lives.
10. It is okay to feel anger, confusion, frustration, fear, and sadness while participating. Realize the more often you participate in discussions and spend time learning about diversity issues, you will also feel acceptance, reconciliation, trust and empathy for others. The more we know about differences, the more comfortable we will be with other diverse people in our global community.



MEDICAL QUESTIONNAIRE –Insert your college name

Please complete the following medical questionnaire and return it with your registration. The information will assist us in quickly knowing what to do for you in an emergency. Unless prohibited by law or policy, the college and its agents will hold this information in strict confidence.

Yes	No	
		Do you have any allergies, or have you had any bad reactions to any drugs? If so, which ones, and what were the effects?
		Do you take any medication currently?

Please list medications you are currently taking:

Signature

Date

Return complete form with your registration



STUDENTS OF COLOR CONFERENCE 2017 PHOTO AND FILM RELEASE

I hereby consent to and authorize the use and reproduction by Washington State Multicultural Student Services Directors' Council, and its agents, of any photograph, image, likeness or testimonial statement, which you take of/from me for any purpose to further the educational goals of the college. I do this willingly, without compensation or gratuity to me and/or my agent(s). All negatives, positives, prints and recordings shall constitute Washington State Multicultural Student Services Directors' Council property solely and completely, and might be used in print, broadcast, and/or electronic media.

Signature _____ Date _____

Name _____

Address _____
Street City State Zip Code

Signature of Parent or Guardian (if minor) _____ Date _____

Signature of Witness _____ Date _____

Return complete form to the registration