



STUDENTS OF COLOR CONFERENCE 2017 ADVISORS WELCOME LETTER

Dear MSSDC Member/Advisor:

Congratulations on your decision to take students to the **27th Annual Students of Color Conference** sponsored by the Multicultural Student Services Directors Council (MSSDC.) This year's conference, "*Cultivate OUR Truth with Unity & Resilience*" will be in Yakima, Washington from **Thursday – Saturday, April 6th – 8th, 2017**

If you have any questions about preparing for the conference, or the registration, payment or check-in or processes, please contact Larissa Tikhonova at ltikhonova@cascadia.edu or (425)352-8143.

Again, it is our privilege to host the 27th Annual Students of Color Conference with you and your students as our honored guests. We are very enthusiastic about your attendance and participation!

Sincerely,

2017 Students of Color Conference Planning Committee
Multicultural Student Services Directors' Council



STUDENTS OF COLOR CONFERENCE 2017 REGISTRATION INFORMATION

REGISTRATION

- STEP 1 - College Registration begins on Monday, January 9th and must be submitted online by: **Friday, February 3rd, 2017**
- STEP 2 – Student/Advisor Registration begins on Monday, **February 6th** and must be submitted online by: **Friday, March 3rd, 2017**
- STEP 3 - Submit Payment by: **Friday, March 3rd, 2017**
 - **Send Purchase Order or Check made payable only to: *Multicultural Student Services Directors Council (MSSDC) EIN: 91-1989919***
 - Registration Fees
 - \$130 per student
 - \$155 per advisor

After February 3rd there will be a \$50.00 late fee for EVERY PERSON REGISTERED!

MAIL REGISTRATION PURCHASE ORDER OR CHECK TO:

Cascadia College

18345 Campus Way NE

Bothell, WA 98011

Attn: Larissa Tikhonova

(425) 352-8143

Fax: (425)352-8137

ltikhonova@cascadia.edu

DEADLINE: Friday, March 3rd, 2017

ONSITE CHECK-IN

To streamline the check-in process, we ask that only 1 - 2 advisors check-in for each college at the check-in table. In exchange for the required documents listed below, you will be provided with conference programs, t-shirts, name tags and hotel keys for your college. To avoid delays to check-in, please distribute the conference materials to your students in an area away from the check-in table to allow others access.

- MSSDC Conduct Policies & Procedures Acknowledgement form – one signed form per student attendee
- MSSDC Photo and Film Release form – one signed form per student attendee

PLEASE NOTE: Non-registered persons **CANNOT attend the Conference**

The MSSDC makes an extraordinary effort to keep costs reasonable for this conference. Costs for meals, supplies, etc. are based on the number of participants registered. Therefore, upon receipt of this form, no refunds will be issued. Substitutions (student/advisor names) may be made no later than **March 27th, 2017**.



STUDENTS OF COLOR CONFERENCE 2017 CONTRACTED HOTEL LIST

The MSSDC has negotiated contracts with the following 4 hotels. These hotels are offering reduced rates for colleges if made within the appropriate time frame. We ask that you make every effort to reserve your rooms through these hotels; the number of contracted rooms has been increased over last year's block. Please identify yourself as part of the Washington State Multicultural Student Services (Student of Color) Conference and wait to make your institution's reservations until **January 9, 2017**.

Howard Johnson Plaza Hotel

9 North 9th Street
Yakima, WA 98901
Ph: 509-574-0884
Rate is **\$ 87.00** per standard room, *taxes + fees per night

Red Lion Hotel Yakima Center

607 E. Yakima Avenue
Yakima, WA 98901
Ph: 1-800-733-5466
Rate is **\$103 00** per standard room, taxes + fees per night

Holiday Inn Express

1001 East A Street
Yakima, WA 98901
Ph: 509-249-1000
Fax: 509-249-5995
Rate is **\$125.00** per standard room, taxes + fees per night

Holiday Inn

802 East Yakima Avenue
Yakima, WA 98901
Reservation Ph: 509-454-1405
Front Desk Ph: 509-494-7000
Fax: 509-494-7001
Rate is **\$132.00** per standard room, per night, taxes + fees per night

Fairfield Inn

137 N Fair Avenue
Yakima, WA 98901
Ph: 509 -452-3100
Fax: 509- 452-3200
Rate is \$109.00 per standard room, per night + taxes

NOTE:

Inform the hotel that you are making a **block reservation for the Washington State Students of Color Conference**. You will need to provide:

- Name of your college & address
- Your name and number of rooms
- Method of payment (i.e. Purchase Order, Corporate Visa/MC or Personal)

** Current tax rate is 11.2% + a \$2.00 Tourism Promotion Assessment Fee per room per night.*

STEP 2: Submit your purchase order for your rooms to the hotel.

STEP 3: Submit the names of the students/advisors to the hotel by the appropriate deadline.



STUDENTS OF COLOR CONFERENCE - 2017 AGENDA AT A GLANCE (TENTATIVE)

April 6th – 8th, 2017

Yakima, Washington “Cultivate OUR Truth with Unity & Resilience”

Thursday, April 6th, 2017

12:00 – 2:00 p.m.	Check-in
2:00 – 3:00 p.m.	Welcome/Conference Opening/Rhonda Coats Award/Yakima Blessing/Roll Call
3:00 – 4:00 p.m.	OPENING KEYNOTE:
4:15 – 5:15 p.m.	Advisor/Chaperone Meeting
	Identity Development Workshops
	<ul style="list-style-type: none"> • Women’s • Men’s • LGBTQ • Muslim • Students with Disabilities • DREAMers
5:30 – 6:00 p.m.	Individual School Meetings
6:00 – 7:00 p.m.	Light Buffet Dinner w/ Entertainment
7:15 - 9:15 p.m.	Concurrent Session 1 – Racial/Ethnic Identity Groups
9:30 – 11:30 p.m.	Open Mic

Friday, April 7th, 2017

8:00 – 9:00 a.m.	Full Breakfast/Announcements
9:00 – 10:30 a.m.	Concurrent Session 2 – 101 Workshops
10:30 – 10:45 a.m.	Transition Time
10:45 – 11:45 am	MORNING KEYNOTE
11:45-12:00 pm	Transition time
12:00-1:30 pm	Concurrent Session 3 – Skill Development
1:30 – 2:30 p.m.	LUNCH
2:30 – 4:00 p.m.	Concurrent Session 4 – Social Justice/Social Activism
4:00-4:15 pm	Transition time
4:15 – 4:45 p.m.	Individual School Meetings
4:45 – 6:30 p.m.	Student Networking
6:30 – 7:30 p.m.	Dinner
7:30 – 8:30 p.m.	EVENING KEYNOTE:
8:30 – 10:00 p.m.	Film Presentation:
10:00 – 1:00 a.m.	Social Event

Saturday, April 8th, 2017

8:00 – 9:00 a.m.	Full Breakfast/Announcements
9:00 – 10:30 a.m.	Concurrent Session 5 – Personal Development
10:45 – 11:45 a.m.	Student Reflection
11:45 - 12:30 p.m.	Closing activities



PRE-CONFERENCE BRIEFING GUIDELINES

Pre-conference Meeting Student Packet

The Council **highly** recommends that you meet with your students prior to leaving your campus to distribute and discuss with your students the following pre-conference materials:

- Student Welcome Letter
- MSSDC Conduct Code Policies & Procedures & Acknowledgement form
- Photo and Film Release form
- Ground Rules for Group Discussions
- Preliminary Program Agenda

Other things you may want to cover in a pre-conference briefing:

- Hotel address and phone number for the students to give to their emergency contact.
- Conference Check-in procedure.
- Inform students if they are allowed to leave the conference site.
- There is a nightclub/bar in some hotels. The Conduct Code prohibits alcohol use.
- Review the purpose of the conference with students so they have appropriate expectations.

Additional Advisor Information

- Each institution must send one advisor as a main contact. This is the person who will be contacted in the event of a conduct code violation, an emergency, or any other situation that arises with the institution. The Committee recommends that at least 2 advisors attend.
- On Thursday, the first day of the conference, we request your participation in the advisors' meeting at 4:15 PM. ALL advisors are highly encouraged to attend. The Committee relies on advisors to help the conference be successful and safe. Advisors are asked to monitor hallways, doorways during meals and events, and walk students to their hotels. Sign-up is primarily during this advisor meeting.
- The Committee requests that advisors model professional behavior during this conference and avoid consumption of alcohol during the entirety of the conference.
- This conference has been fortunate in only having a small number of reportable incidents happen during its 24 years. In order to keep that number low and keep our students safe, please review the Conduct Code Policies & Procedures with both your students and advisors.